

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED**

**SECRETARIAT BRANCH,**

144, Anna Salai,  
Chennai-600 002.

**Memorandum (Per) No.53775/A18/A181/2015-3, Dated the 8<sup>th</sup> June, 2016.**

Sub: Establishment – Educational qualifications – Verification of genuineness –  
Account Head for meeting out the expenditure – Communicated.

Ref: Memo.(Per) No.24634/A18/A181/2015-1, dated 28.04.2015.

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In the Memorandum cited, Instructions were issued to all the Appointing Authorities to verify the genuineness of the educational qualification certificates of all employees from the concerned educational institutions and to make necessary entries in the Service Register apart from pasting a copy in the concerned employee's Service Registers. It has been brought to the notice that certain educational institutions/Universities collect fee for issuing such certificates and the Appointing Authorities have requested to create a separate Account Head to meet out the expenditure on making payment of the said fee. The Accounts Branch has created a separate Account Head in this regard and it has been decided to accept the same.

**2.** Accordingly, it is hereby ordered that the expenditure in connection with making payment of fee to the educational institutions in connection with verification of genuineness of the educational qualification certificates of the employees of TANGEDCO, be met out from the following Account Head:-

"Administration and General Expenses – 76-196 – Expenditure incurred towards verification of genuineness of educational qualification from Educational Institutions".

**3.** All the Appointing Authorities are requested to acknowledge the receipt of this Memorandum.

**(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)**

**R.BALAJI,  
SECRETARY.**

**To**

All Chief Engineers.  
All Chief Financial Controllers/TANGEDCO & TANTRANSCO.  
The Chief Internal Audit Officer/Audit Branch.

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